The Graduate Assistant (GA) for Service Learning reports to the Coordinator for Social Justice Education. The individual in this position plays an integral role in Residence Life and their primary goal is to develop, maintain, and assess service learning opportunities for residential students, particularly opportunities that support Residential Education’s commitment to social justice. The GA for Service Learning will work to develop and cultivate relationships with campus and community agencies.

The Graduate Assistant for Service Learning plays a key role in ensuring Residence Life’s continued ability to fulfill its mission of helping students build a foundation for success. To contribute to this mission, the successful candidate will direct staff and resources to foster strong, relationship-centered communities where the staff plays an integral role in student growth and academic success.

This is a 10 month, 20 hour a week contract, with regular evening and weekend commitments. In addition to salary of $13,450.50, the position provides student health insurance, out of state tuition waiver and tuition remission, University Bookstore discount and $500 professional development allowance.

Start Date is July 6, 2016, and will include 2-3 weeks of Residential Education staff training. End date is May 13, 2017.

DUTIES AND RESPONSIBILITIES:

- Work to research, benchmark, and develop a comprehensive service learning program, through the lens of social justice
- Develop specific learning outcomes and program structure for Residential Education’s new service learning program
- Develop innovative service learning experiences for students and staff
- Develop relationships with other University of Arizona departments, cultural centers, and community organizations to support service learning opportunities
- Work with the residence halls’ Faculty Fellows to develop service learning projects
- Develop an orientation for students participating in service learning projects
- Serve as a resource to Community Directors, RAs, RHA, and other students around service learning programs for the residence halls
- Attend regular meetings with the Coordinator of Social Justice Education, and Residential Education team
- Serve as an active member of the Residential Education Social Justice Committee
- Demonstrate a commitment to growing and challenging one’s self in all areas of diversity and social justice
- Participate in scheduled departmental trainings and professional development opportunities
- Perform related duties as assigned or required to meet Residence Life and University goals and objectives
- Create an environment where all students, regardless of their social group membership can learn and be engaged in the life of the institution
- Assist with residence hall opening
- Perform related duties as assigned or required to meet Residence Life and University goals and objectives

MINIMUM QUALIFICATIONS:

- Bachelor’s Degree.
- Enrollment in a UA graduate program during 2016-2017, with a minimum of 6 graduate level units maintained each semester
• Knowledge and understanding of diversity and an ability to work with a wide variety of people while recognizing the needs of students with an underrepresented or oppressed identity
• Experience with service learning programs and/or philosophy
• Experience working with students in an educational setting
• Experience facilitating workshops and/or teaching classes
• Demonstrated on-going commitment and ability to create inclusive communities that are socially just and sensitive to diverse populations
• Experience working with culturally diverse populations
• Ability to participate as a positive team player
• Strong organizational, communication, and leadership skills.

PREFERRED QUALIFICATIONS:
• Experience working in Residence Life, and/or living in campus residential communities
• Experience with social justice programs

MATERIALS AND EQUIPMENT DIRECTLY USED:
• Microsoft Office Suite
• Standard office equipment
• Position may require driving University vehicles and/or golf carts.

SUPPLEMENTAL REQUIREMENTS:
• Residence Life is a security sensitive department and this position requires a finger-print criminal background check
• Motor Vehicle Division check

UA is looking to hire staff members who reflect our increasingly diverse student body.