

Residence Life  
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Residence Life

*Student copy*



## RESIDENCE LIFE HOUSING FORM

Please print and submit to Residence Life

### 2010-2011 HOUSING ROOMMATE CHANGE OR REQUEST TERMS

- Roommate requests/changes will be accepted until July 1, 2010. No requests will be accepted and no changes will be considered after this date.
- Roommate requests will only be accepted if the University Student ID number is included for each roommate requested.
- **ONLY** mutual requests will be considered. Each student must submit her/his own request. Requests will NOT be accepted from someone on behalf of another student.
- While we do our best, assignment with a requested roommate is NOT guaranteed. The chances of our being able to accommodate a mutual request are enhanced by 1)submitting that request as early as possible, and 2)the students involved being flexible with respect to their community assignment or possible reassignment.
- **Please check one of the two boxes in the Assignment Priority Section of the form to the right.** If you are requesting a roommate and you fail to make a selection in this section, we will assume that your roommate request is most important to you and we will assign or later reassign you accordingly.
- If you are admitted to/enrolled in the Honors College, are assigned to or requesting assignment/reassignment to an *Honors Residential College*, ("Honor's Hall") and you have a mutual roommate request, your requested roommate must also be admitted to/enrolled in the Honors College if you wish to be assigned together in an *Honors Residential College*.
- By signing the form on the right, you have agreed to these Housing Reassignment Terms.

Cut along dotted line and mail, fax or drop off this form to the address located on the top left. Please keep this section of the Housing Roommate Terms for your records. Date you submitted this form to Residence Life\_\_\_\_\_

### 2010-2011 HOUSING ROOMMATE CHANGE OR REQUEST

Name: \_\_\_\_\_  
(Last first middle)

9-Digit Student ID Number: \_\_\_\_\_

Contact phone number: (\_\_\_\_)\_\_\_\_\_ Gender: (check one) \_\_\_M \_\_\_F

Email: \_\_\_\_\_ Student status: \_\_\_ New or \_\_\_Returning

Current hall assignment: \_\_\_\_\_

I want to **ADD** the following roommate request(s):

- 1) Student ID # \_\_\_\_\_ Name: \_\_\_\_\_
- 2) Student ID # \_\_\_\_\_ Name: \_\_\_\_\_
- 3) Student ID # \_\_\_\_\_ Name: \_\_\_\_\_

I want to **DELETE** the following previously requested roommate(s):

\_\_\_\_\_

#### ASSIGNMENT PRIORITY (required):

- ROOMMATE: My mutual roommate request is more important to me than the community (hall) to which I am assigned.** Please consider this request even if accommodating the request results in assigning or reassigning me to a community (hall) not among my preferences.
- HALL: My current assignment (if any) or my community (hall) preferences are more important to me than this roommate request.** Please consider this request ONLY if it is possible to 1) assign my requested roommate to the community (hall) to which I am currently assigned (if assigned) or 2) assign my requested roommate and me to a community (hall) among my preferences (if not yet assigned or also requesting reassignment).

I have read, understood and agree to the Housing Roommate Changes or Request Terms printed to the left.

\_\_\_\_\_  
Student's signature

\_\_\_\_\_  
Date

#### Office use only

Date rec'd \_\_\_\_\_ Date ent'd \_\_\_\_\_ Operator: \_\_\_\_\_ Comments: \_\_\_\_\_